eControl
TQMS - Training and Qualifications Management

eControl TQMS provides a broad toolset that covers the rising requirements of process focused management systems.

By linkage with the process-, violation-, compliance-, risk- and audit management, TQMS ensures that only qualified personnel is involved which is trained on the newest process versions.

Key elements:

Qualifications
structure, document, edit

Interfaces
universal and customizable

Communication
automate, individualize, structure

Qualification status
proactive monitoring and keeping up

Qualification events
plan, carry out, certify

Key features:

Personnel

- **Personnel management**
  One solution for internal and external personnel

- **Hierarchies & classification**
  Dynamic depiction of arbitrary complex company structures and personnel responsibilities

- **Operational- & shift planning system**
  Automated export functions support the disposition of only qualified personnel

- **My eControl**
  Each employee has access on his individual qualification status

ARCONDA.systems

eControl

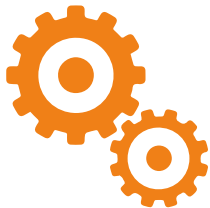## Qualifications & events

- **Qualifications & qualification profiles**
  Simplified personnel planning through qualification templates

- **Processes**
  Linkage of qualifications, processes and documents

- **Certificates & invoices**
  Automated and batch processed cost allocation

- **Qualification events**
  All activities from invitation to service accounting

- **ERP-Interface**

Infrastructure

- **Reports and statistics**
  Multiple report generators with PDF and Excel export function

- **Data protection & security**
  Reliable protection of individual-related data

- **Future-proof & scalable**
  Standard technologies guarantee a long-term use, regardless of the company size

Processes

- **Process versions**
  Changes on processes effect the process version

- **Guided documents**
  Allocation and versioning of documents

- **Read & Sign**
  Confirmation of perusal of changed processes with the click of a button

Mailcenter

- **Mailcenter**
  Text blocks, mass mails, personalized communication and automated processing of mail confirmations